

## Checklist for Visit to Faith Mission International

- A. Establish meeting with all participants.
- B. Prepare Visitor's Packet for participants.
- C. Prepare release form for participants.
- D. Go over visitor's packet during meeting(s).
- E. Take down any questions, issues or concerns not addressed in visitor's packet that need to be addressed with the Faith Mission Staff.
- F. Establish method by which funds will be created and collected.
- G. Plan method of transportation to Faith Mission, and in/out of Mexico.
- H. Address what ministry will be given (drama's, singing, puppets, etc...).
- I. Have each person establish the need for all items to be taken on the trip.
- I. Determine the need for additional meetings as needed/necessary.
- J. Get to Mission - Establish direction, priorities, and requirements of Faith Mission.
- K. Upon leaving Mission, do the following: **Check Out List**
  - 1. Put clean sheets on the beds used.
  - 2. Vacuum the dorm and sleeping areas.
  - 3. Clean up bathroom/shower area.
  - 4. Turn in name tag's.
  - 5. Please consider an offering for cooks.
  - 6. Please do not depart any earlier than 6:30 A.M. for others still staying at FM.

Thank you for visiting Faith Mission International. Please be sure to visit our web site guest book and write a few thoughts of what good things God did for you, in you and through you during this visit. Again, Thank You.